



RIDDHI CORPORATE SERVICES LIMITED

ISO 9001:2015, 27001:2013 & CMMI Level 3 Certified Company

CIN : L74140GJ2010PLC62548

Date: 30st May, 2025

To, Manager,
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street
Mumbai - 400001

Scrip Code: - 540590

Reference: SEBI Circular No. CIR/CFD/CMD1/27 /2019 dated February 8, 2019 read with Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Subject: - Annual Secretarial Compliance Report for the Financial Year ended March, 2025

With reference to above captioned subject, we would like to submit herewith Annual Secretarial Compliance Report of the Company for financial year ended March 31, 2025, issued by Amrish Gandhi & Associates., Practicing Company Secretaries.

This is for your information and record.

Thanking You,
From Riddhi Corporate Services Limited

MUSTAFA M SIBATRA
Company Secretary & Compliance Officer



**Secretarial Compliance Report Of
RIDDHI CORPORATE SERVICES LIMITED
For the financial year ended 31st March, 2025**

To,
Riddhi Corporate Services Limited,
10 MILL OFFICERS COLONY,
BEHIND OLD RBI, ASHRAM ROAD, Ahmedabad,
AHMEDABAD, Gujarat, India, 380009

I have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by **Riddhi Corporate Services Limited (CIN:L74140GJ2010PLC062548)** (hereinafter referred as "the listed entity"), having its Registered Office at 10 Mill Officers Colony, Behind Old RBI, Ashram Road, Ahmedabad, Ahmedabad, Gujarat, India, 380009. Secretarial Review was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/ statutory compliances and to provide my observation thereon.

Based on my verification of the listed entity's books, papers, minutes books, forms and returns filed and other records maintained by the listed entity and also the information provided by the listed entity, its officers, agents and authorized representatives during the conduct of Secretarial Review, I hereby report that the listed entity has, during the review period covering the financial year ended on **31st March, 2025**, complied with the statutory provisions listed hereunder in the manner and subject to the reporting made hereinafter;

I have examined:

- a. all the documents and records made available to us and explanation provided by **Riddhi Corporate Services Limited** ("the listed entity"),
- b. the filings/ submissions made by the listed entity to the Stock Exchanges,
- c. website of the listed entity,
- d. any other document/ filing, as may be relevant, which has been relied upon to make this Report,

For the financial year ended **31st March, 2025** ("Review Period") in respect of compliance with the provisions of:

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- A.** the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the regulations, circulars, guidelines issued thereunder; and
- B.** the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the regulations, circulars, guidelines issued thereunder by the SEBI;

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- a)** Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- b)** Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; - **Not Applicable during the review period;**
- c)** Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- d)** Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018-**Not Applicable during the review period;**
- e)** Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021-**Not Applicable during the review period;**
- f)** Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021 -**Not Applicable during the review period;**
- g)** Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

And circulars/ guidelines issued thereunder;

And based on the above examination, I hereby report that, during the Review Period;

- a)** The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:



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S.No	Compliance Requirement (Regulations / circulars/ guidelines including specific clauses)	Regulation / Circular No.	Deviations	Actions taken by	Type of Action Advisory/Clarification / Fine/ Show Cause Notice/ Warnings, etc.	Details of Violation	Fine (In Rs.)	Observation by Practicing Company Secretary	Management Response	Remarks
NONE / NIL										

b) The listed entity has taken the following actions to comply with the observations made in previous reports:

S.No	Compliance Requirement (Regulations / circulars/ guidelines including specific clauses)	Regulation / Circular No.	Deviations	Actions taken by	Type of Action Advisory/Clarification / Fine/ Show Cause Notice/ Warnings, etc.	Details of Violation	Fine (in Rs.)	Observation by Practicing Company Secretary	Management Response	Remarks
Not Applicable as no observation was in Previous Report										



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Compliances related to resignation of Statutory Auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/2019 dated 18th October, 2019.

Sr. No.	Particulars	Compliance Status Yes/ No/ NA	Observations / Remarks by PCS*
1.	<p>Compliances with the following conditions while appointing/re-appointing an auditor</p> <p>i. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or</p> <p>ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or</p> <p>iii. if the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation, has issued the limited review/ audit report for the last quarter of such financial year as well as the audit report for such financial year</p>	YES	Auditor has resigned during the review period
2.	<p>Other conditions relating to resignation of statutory auditor</p> <p>i. Reporting of concerns by Auditor with respect to the listed entity/ its material subsidiary to the Audit Committee:</p> <p>a. In case of any concern with the management of the listed entity/ material subsidiary such as non-availability of information/ non-cooperation by the management which has hampered the audit process, the auditor has approached the Chairman of the Audit Committee of the listed entity and the Audit Committee shall receive such concern directly and immediately without specifically waiting for the Quarterly Audit Committee meetings.</p> <p>b. In case, the auditor proposes to resign, all concerns with respect to the proposed resignation, along with relevant documents</p>	NA	Auditor has resigned during the review period



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	<p>have been brought to the notice of the Audit Committee. In cases where the proposed resignation is due to non-receipt of information/ explanation from the company, the auditor has informed the Audit Committee the details of information/ explanation sought and not provided by the management, as applicable.</p> <p>c. The Audit Committee/ Board of Directors, as the case may be, deliberated on the matter on receipt of such information from the auditor relating to the proposal to resign as mentioned above and communicate its views to the management and the auditor.</p> <p>ii. Disclaimer in case of non-receipt of information:</p> <p>The auditor has provided an appropriate disclaimer in its audit report, which is in accordance with the Standards of Auditing as specified by ICAI / NFRA, in case where the listed entity/ its material subsidiary has not provided information as required by the auditor.</p>		
3.	<p>The listed entity/ its material subsidiary has obtained information from the Auditor upon resignation, in the format as specified in Annexure-A in SEBI Circular CIR/CFD/CMD 1/114/2019 dated 18thOctober, 2019.</p>	YES	Listed entity has obtained the information in Annexure-A

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III.I hereby report that, during the Review Period the compliance status of the listed entity is appended as below:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations /Remarks by PCS
1.	<p>Secretarial Standards:</p> <p>The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI), as notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.</p>	Yes	The listed entity is in compliance with the applicable Secretarial Standards (SS). However, the company has not maintained the minutes of meetings properly.
2.	<p>Adoption and timely Updation of the Policies:</p> <ul style="list-style-type: none"> • All applicable policies under SEBI Regulations are adopted with the approval of board of Directors of the listed entity. • All the policies are in conformity with SEBI Regulations and has been reviewed & timely updated as per the regulations/ circulars/ guidelines issued by SEBI. 	Yes	
3.	<p>Maintenance and disclosures on Website</p> <ul style="list-style-type: none"> • The listed entity is maintaining a functional website. • Timely dissemination of the documents/ information under a separate section on 	Yes	



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	<p>the website.</p> <ul style="list-style-type: none"> Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s)/ section of the website. 		
4.	Disqualification of Director:		
	None of the Director(s) of the listed entity is/ are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity	Yes	
5.	Details related to Subsidiaries of listed entities have been examined w.r.t.:		
	(a) Identification of material subsidiary companies.	NA	The Listed entity has no material subsidiary but having Other Subsidiaries
	(b) Requirements with respect to disclosure of material as well as other subsidiaries.	NA	
6.	Preservation of Documents:		
	The Listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI (LODR) Regulations, 2015.	Yes	
7.	Performance Evaluation :		
	The Listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations.	Yes	
8.	Related Party Transactions:		
	(a) The Listed entity has obtained prior approval of Audit Committee for all Related	Yes	Obtained Prior approval of Audit



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	party transactions; (b) In case no prior approval obtained, the Listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/ rejected by the Audit Committee.	NA	Committee for RPT
9.	Disclosure of events or information: The Listed entity has provided all the required disclosure(s) under Regulation 30 along-with Schedule III of SEBI (LODR) Regulations, 2015 within the time limits prescribed thereunder.	Yes	
10.	Prohibition of Insider Trading: The Listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015.	Yes	The listed entity has stated compliance with this regulations. However, the software is not properly updated
11.	Actions taken by SEBI or Stock Exchange(s), if any: No action(s) has been taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued there under except as provided under separate paragraph herein.	NA	No action has been taken against listed entity, its promoters Directors/ subsidiaries
12.	Additional Non-compliances, if any: No additional non-compliances observed	NA	No additional non-compliances have been



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for any SEBI regulation/ circular/ guidance note etc. except as reported above.		observed
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Assumptions & limitation of scope and review:

1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
2. My responsibility is to report based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
3. I have not verified the correctness and appropriateness of financial records and books of account of the listed entity.
4. This report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (LODR) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

FOR, AMRISH GANDHI & ASSOCIATES
Practicing Company Secretaries

Place: Ahmedabad
Date: 30.05.2025



Amrish Gandhi
CS AMRISH N. GANDHI
Proprietor

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